



مؤسسة الإمارات للطاقة النووية
Emirates Nuclear Energy Corporation
Job Ref: 357/ENE-45

NAME(S) OF EMPLOYER(S): MR/MRS. DAVID V. SCOTT (HOST FAMILY).
INITIAL DATE: 22 / 06 / 2013.
APPLICANT NAME: Bejamin Fontejon
(RESIDENT ADDRESS) ZAYED THE SECOND ST, NEAR ELECTRA PARK, ABU DHABI - UAE.

CONTRACT/OFFER LETTER

Dear Bejamin Fontejon,

We pleased to extend to you an offer of a full-time ability position in the responsibility of Special Home Teacher at Engr. David V. Scott's Family apartment. We anticipate a start date of 12th July, 2013.

(1) POSITION:

We recommend your appointment at the position of special **HOME TEACHER**. This appointment has been review by Engr. David V. Scott's Family and granted within the power of Emirates Nuclear Energy Corporation & approval directions by the Ministry of Home Affairs Conduct.

(2) SALARY AND BENEFITS:

You shall be paying **\$ 4,500.00** (Four Thousand and Five Hundred Dollars) per month from Engr. David V. Scott's residence family. This is to be paid on the first or end of the month. Salary shall be given to you by cash or paid into any financial institution that you would designate.

Payment would be paid in currency of choice; however this is subject to existing exchange rate. You will work 28 - 30 hours a week Sunday- Thursday (Saturday & Monday) off. Employer will pay **\$ 65** hour for (any) extra hours worked. Including weekend expenses paid allowance services of **\$ 180.00** and free provision of a car for your transportation purposes.

(3) ACCOMMODATION AND BREAK/LEAVE PERIOD:

You are entitled for personal free accommodation privilege within the family area either single/family status of your choice housing, will be Three (3) bed room flat complete decoration systems (*live-in or live-out*), if preferably, and shall be stated free available of **(2) Two week break/period during in every end of six months upon personal requesting date.**

(4) MISSION DISPOSITION:

The Emirates Nuclear Energy Corporation embraces a tripartite mission of this Special request on Home Teacher activities. While your primary duties are projected by your employer to be in the area of taking concern of Home Teacher needs been the main key of your ability performer as to keep the Employer's Family Learning condition perfectly, you will also be expected to re-examine all the aid service usually daily and weekly period and other activities. Your effort is also projected to be accumulate includes working with extra part-time job outside home, if required. Salaries will be equal to you patterning the services on above indicate exact wages.

(5) CONDITIONS OF EMPLOYMENT:

This appointment is expressly subject to and conditioned upon the provisions of Section 1.2.3.4.5 of the Policies of the Board and continued funding. This letter is a contract for employment for a specified period of time. The faculties holding less than to serve at the pleasure of your Host employer or other entity; (if adequate) to whom they report. Further, your appointment is contingent upon the following:

- a) Appropriate certified by the agreed host employer to obtain adequate treatment services;
- b) Appropriate Residence Special Teacher Membership;
- c) Passing approved pre-employment acceptance documentation;
- d) Compliance with any applicable procedure by the Federal laws, and the Bylaws and Policies of Ministry of Home affairs, UAE and the Board of Regents;
- 5) Successfully meeting the appointment requirements of the licensed attorney processes;
- 6) Completion of background eligibility for employment, as determined by Emirates Nuclear Energy Corporation in its sole discretion, confirmation of the credentials reflected in your application materials.

In addition to the above, it will also positively devote your service with the other entity members of the community as a part-time work outside directed toward achieving your common goals of the Job.

The Base, Supplement, and Incentive components as well as other aspects of the Compensation plans of your position are described above plans. In addition to salary, the position carries a variety of fringe benefits. Information regarding these benefits will be given to you during your initial starts of employment with Engr. David V. Scott's Family's affair.

In the event that you terminate employment with Engr. David V. Scott's Family, you agree that for a period of (2) Two years from the date of your termination, you will only work rather than (in) the UAE. The enclosed "Non-Competition Agreement" must be signed this, and return in your acceptance of this employment offer.

This contract not to compete shall remain in effect and carry over to any future agreement between the parties unless waived in writing by Emirates Nuclear Energy Corporation, CCO, and HR/Administrative of employment. *This subsection is not to be removed without an accompanied approved waiver of the non-compete.*

TRAVEL GUIDELINES:

Foreign applicant's personal expenses in moving to Abu Dhabi, UAE in accepting this offer will be reimbursed according to the Instruction from Emirates Nuclear Energy Mangment agreement policy, which is available upon request. *(If the employer is going to set a limit on reimbursement of moving expenses this needs to be clearly stated here:*

Employer agrees to pay a reasonable moving expense package not to go beyond \$4,250 US Dollars. Included in this total amount planned out balanced to a trip flight to the Abu Dhabi to arrive at place of work. Please get in touch with the company licensed department attorney at the following details for their assistance and more directions;

AL-DHABI TOURISM GROUP DEPARTMENT

International Legal Tour Services

Address: Burjuman Business Tower Trade Centre Road 20th Floor, Dubai.

Tel: +971-552-675-464, Fax: +971-3256-2345

Email Address: al-dhabitourism@consultant.com

Contact Person: Barrister Abdal Razzaq (Advocate and Solicitors)

Do requested for all their requirements steps to completing the procedure, while you are personally oblige for obtaining an **Labour Card** by notary assured of Power of Attorney issuing to you applicant through with the guides Immigration licenced advocate within the latest by (4) four office working days, and beside in support with assurance of the UAE Home Office Authourity for preparing your work permits/visa endorsement along with prepaid flight ticket to make moving arrangements, one week ready prior to your move and as well approved you receiving full one month upfront salary in advance once you already complied to obtain the **Labour Card**.

Since, The employer are only legally acknowledged to arrange employee Work/Visa Travel documents and ensures to bear require expenses of including employee's first class flight arrangements. Then you will personally needs to obtain this **Labour Card** on your expense, and been reimbursed back upon by the following below information.

IF YOU VOLUNTARY COMPLY TO JOIN WITH THE EMPLOYER'S HOME SERVICES AS POSITION, PRIOR TO THE ASSURE WRITEN COMPLETION OF THIS (2) TWO YEARS EMPLOYMENT, YOU WILL BE REQUIRED COURSE TO RECEIVED ALL YOUR ENTITLEMENT FROM EMPLOYER IN FACILITATED YOUR RELOCATION.

This offer is subject with the Employment principle act which included compliance with all UAE city federal rules and regulations. Matters such as office and/or other secretarial support, assigned duties, and duty location are already determined at discretion of the embarked, and will follows according to UAE rules and regulations as this (LC) Labour Card letter is essential bylaw to every pre-entry foreign immigrant to insured its employment conditions assigned with the Host employer, and to establish that there will be no cause whatever to disregard terms of the agreement for both parties or quieting the service from the employer without notice, also showing your preparedness to take up a new job position in UAE before the attorney will prepare and send all Hard copies of documents with your reference to the nearest UAE Consulate near you.

The (LC) Labour Card would be issued to you tag with your Appointment Reference Number and Date on When to visit the nearest UAE Consulate in your country for a final entry approval.

Acceptance Of Job Offer:

This letter specifies all terms of this offer of employment, which are binding on the employer, attorney and you. If you agreed to terms of this offer, please sign at the below column copy of the letter and return it in scan copies, keeping a copy for your records, and e-mail copy to the consultant attorney at Abdal Razzaq Consultant & Partners.

ADVICE LETTER: For obtaining this (LC) Labour Card are duly confirmed necessarily must to have by this foreign employee, and will remain this offer in effect until Two (2) years end of contract period. In returning copy of your acceptance job offer letter will admit by Emirates Nuclear Energy Management /HR Administrative Office for an agreement of this Offer of Employment in providing line directions to be forward;

While your official original employment contract letter is be submitted to *Dubai Location Home Office Authority/ Consulate General Embassy* here in UAE through Immigration Company's official license attorney by Abdal Razzaq Consultant & Partners. And it will also incorporate by reference employer's policy and procedure to abide by employee.

This contract is the document that is legally be binding through the attorney associates upon the employer and you. It specified your net salary, tenure status, and job position arrangement.

Sincerely,

EMIRATES NUCLEAR ENERGY (UAE) LTD CHIEF COMMERCIAL OFFICER (CCO)
ABDULHAMID NASSOURI (CC): HUMAN RESOURCES/ADMINISTRATIVE MANAGER
(CHRISTINE SCHEFFER).

In the presence and it order hand of representative authority;



22-06-2013

Barrister Abdal Razzaq, Legal Consultant (Advocate & Solicitor)

22-06-2013
Mr. David V. Scott, Executive Director of Economic Affairs (Host Family)

Offer Accepted by;

Sign;

Name:

Date:

iskysoft
PDF Editor